

APPENDIX 1

Havant Borough Council Internal Audit Plan 2014-2015

Audit	Audit Sponsor	Priority H/M/L	2014/15
Corporate cross cutting			
HR	Debbie Fox	M	✓
Information Management	Jane Eaton	M	✓
NFI	Jane Eaton	H	✓
Performance Management Systems	Debbie Fox	M	✓
Corporate governance			
Proactive Fraud Initiatives	Jane Eaton	M	✓
Code of Conduct	TBC	M	✓
Review of Annual Governance statement	Jane Eaton	M	✓
Special Investigation	Jane Eaton		✓
Annual Review of Effectiveness of Internal Audit	Jane Eaton		✓
Financial management			
Parking	Jackie Batchelor	M	✓
Income Collection and Banking	Jane Eaton	M	✓
Council Tax	Jane Eaton	H	✓
Accounts Receivable / Debt Management	Jane Eaton	H	✓
Finance - Budgetary Control	Jane Eaton	H	✓
Finance - Treasury Management	Jane Eaton	M	✓
Standing Conference on Problems Associated with the Coastline accounts	Jane Eaton	N/A	✓
Information technology			
Computer Implementations	Debbie Fox	H	✓
ICT Contract	Debbie Fox	H	✓
ICT Hosted Services	Debbie Fox	M	✓
ICT Policies and Security	Debbie Fox	M	✓
Corporate objective – public service excellence			
Depot Services	Jackie Batchelor	H	✓
Fuel Management	Jackie Batchelor	M	✓
Building Control	Julia Potter	M	✓
Licencing	Jackie Batchelor	M	✓
Planning Development – Fee Income	Julia Potter	M	✓
Crematorium Partnership	Jackie Batchelor	M	✓
Impact of Welfare Reform	Tim Slater	H	✓
Beach Huts	Jane Eaton / Jackie Batchelor	L	✓
Corporate objective – financial sustainability			
Developers Obligations and Contributions / Community Infrastructure Levy	Julia Potter	M	✓

Audit	Audit Sponsor	Priority H/M/L	2014/15
Other direct audit activity			
Advice and Liaison			✓
Annual Internal Audit Report			✓
Audit Committee			✓
Audit Strategy and Planning			✓
External Audit			✓
Follow ups			✓
Monitoring and Progress Reports			✓
Total plan days			380